

# Letter to National Archives and Records Administration on CBP Document Destruction Proposal

September 30, 2020

The undersigned organizations submit the following comments to the National Archives and Records Administration (NARA) in response to the records schedule regarding Department of Homeland Security (DHS), Customs and Border Protection (CBP) (Control Number DAA-0568-2018-0001), 85 FR 47248 (Proposed CBP Schedule).

CBP seeks NARA's approval to destroy after four years "records developed to track and monitor complaints that are or will be investigated by DHS Civil Rights and Civil Liberties (CRCL) regarding alleged violations of civil rights and civil liberties" and associated "Requests for Information." CBP further proposed 25-year retention periods for "records pertaining to administrative and criminal investigations on [CBP] employees, contractors, and those in CBP custody," as well as records and reports pertaining to Prison Rape Elimination Act (PREA) allegations. A July 9, 2020, NARA appraisal memorandum accompanying the Proposed CBP Schedule recommends approving it in full (Appraisal Memorandum).

We are deeply concerned by CBP's proposal, and we urge NARA to revise the records schedule and permanently retain the records at issue.

## I. CBP's Origins, Structure, and Culture of Impunity

CBP was established as a component of DHS in 2003, as part of a major restructuring of U.S. immigration agencies in the wake of September 11, 2001. [1] "Before CBP, security, compliance and facilitation of international travel and trade were conducted by multiple organizations." [2]

Among CBP's components is U.S. Border Patrol, which is charged with policing U.S. borders between ports of entry. [3] Today, CBP employs 19,648 Border Patrol agents and 24,511 CBP officers tasked with enforcement at ports of entry. [4] Since the agency's inception in 2003, CBP's budget has increased from \$5.9 billion to nearly \$17 billon. [5] It is now the largest federal law enforcement agency in the United States. [6]

Despite its relatively recent creation, CBP has already amassed a disturbing record of abuse and misconduct, as well as a deep-rooted culture of impunity. [7] Compounding the problem, accountability mechanisms have utterly failed to keep pace with CBP's rapid expansion and massive workforce.

Indeed, a volume of evidence shows that CBP's devised accountability mechanisms have not, in fact, held it accountable for abuse and misconduct. [8] The accountability mechanisms are also shrouded in secrecy. Though a Cato Institute study found strong evidence of CBP's misconduct and disciplinary infractions from 2006 to 2016, it was "virtually impossible to assess the extent of corruption or misconduct in U.S. Customs and Border Protection . . . because most publicly available information [was] incomplete or inconsistent." [9]

Data obtained by the American Immigration Council ("Council") in 2017 revealed that the agency took "no action" in 95.9 percent of complaints made against agents—including verbal abuse, theft of property, and physical assault—over a three year-period. [10]

The lack of accountability for agency abuses is largely due to CBP's failed disciplinary system. Despite a set of recommendations issued by an independent advisory panel in 2016, CBP has still not taken adequate steps to fix the system. For example, the panel recommended CBP hire 350 internal affairs investigators, but the agency has not done so. It also recommended the appointment of a discipline czar to coordinate internal accountability across the agency. Over three years later, the agency has yet to create that position. [11]

In addition to CBP's failed disciplinary and internal accountability mechanisms necessitating robust retention of all agency records, the frequent lack of public findings or recommendations issued by CRCL in response to complaints further supports the need to retain internal CBP records related to all oversight inquires. In 2016, the DHS inspector general acknowledged the need to investigate whether CRCL was effectively responding to complaints, but that audit never happened. [12] In 2019 alone the ACLU of Texas and the ACLU of San Diego and Imperial Counties filed at least 11 separate complaints with CBP's joint intake system regarding CBP's abuses at the Southwest border. [13] Those complaints contained numerous individual examples of abuse by CBP and were built on hundreds of interviews. Only one resulted in a confirmed DHS Office of Inspector General (OIG) investigation, while others received form letter responses from CRCL ensuring inquiry into the allegations but no further communication about the status of the complaint. Though the complainant and the public may not receive even basic information about investigations as they are occurring, documentation collected by CBP in response to such complaints could eventually prove vital in a retrospective examination into a particularly abusive period in the agency's history.

As explained in further detail below, the widely documented failures of DHS oversight mechanisms and internal agency accountability measures weigh heavily in favor of permanently retaining records of CBP misconduct and abuse.

## II. Legal Framework

Under the Federal Records Act (FRA), NARA can approve the destruction of records only if it determines they lack "sufficient administrative, legal, research, or other value to warrant their continued preservation by the Government." [14] Once NARA approves an agency's proposed records schedule, disposal of the scheduled records "shall be mandatory." [15] "If the Archivist errs in authorizing disposal, therefore, valuable federal records could be lost forever." [16] Guiding NARA's determination is its Appraisal Policy, which "sets out the strategic framework,

objectives, and guidelines that [NARA] uses to determine whether Federal records have archival value." [17] Under this policy, "NARA will identify for permanent retention records that," among other things, (1) "[r]etain their importance for documenting legal status, rights and obligations of individuals, groups, organizations, and governmental bodies despite the passage of time"; (2) "[p]rovide evidence of Federal deliberations, decisions, and actions relating to major social . . .issues"; (3) "[p]rovide evidence of the significant effects of Federal programs and actions on individuals" and "communities"; or (4) "[c]ontribute substantially to knowledge and understanding of the people and communities of our nation." [18]

The Appraisal Policy further directs NARA to evaluate records' "future research potential" by "consider[ing] the kinds and extent of current research use" and by "try[ing] to make inferences about anticipated use both by the public and by the Government." [19] This analysis necessarily requires "knowledge of and sensitivity to researchers' interests," and a "willingness to acknowledge and understand comments and suggestions from diverse perspectives." [20] Other "important considerations" include the "significance of the functions and activities performed by the originating agency . . . and the business context within which the records are created," as well as the records' "uniqueness"—i.e., whether they are "the only or are the most complete source for significant information." [21]

Echoing these principles, the D.C. Circuit Court of Appeals has long held that NARA's appraisal decisions must "account in some reasonable fashion for historical research interests," and "not just the [agency's] immediate, operational needs." [22] This is reinforced by the FRA's legislative history, which shows that "Congress intended, expected, and positively desired private researchers and private parties whose rights may have been affected by government actions to have access to the documentary history of the federal government." [23] NARA thus cannot assume that "summaries" of records slated for destruction "are always sufficient to maintain all information," because "[i]n certain cases that invoke substantial public or historical interest, it will be valuable for researchers to examine primary source material instead of relying on secondary source summaries," and in other "cases, summaries cannot be trusted to address all important research issues that may arise, especially when the summaries are prepared with the [agency's] objectives in mind." [24]

In short, NARA's appraisal decisions cannot be made in a vacuum, but must instead consider various contextual factors such as contemporary use of the records by legislators and private parties (including advocates, researchers, and academics); the use of comparable records stored in NARA's permanent archives by historians and others; the functions and activities of the originating agency; the extent to which those actions relate to major social issues and events; and the public interest the agency's actions have generated.

# III. NARA Should Reject the Proposed CBP Records Schedule

The Proposed CBP Schedule includes three items for temporary disposition: Civil Rights and Civil Liberties Case Files (CRCL Case Files), Misconduct Files, and Prison Rape Elimination Act Allegation Tracking Records. For each item, NARA has either insufficiently described the records at issue (thus precluding meaningful public comment), insufficiently explained its

reasoning for approving temporary retention, overlooked important appraisal considerations, or made each of these errors. Because the records slated for destruction have high long-term value for legal, research, historical, and accountability purposes, NARA should decline to approve the schedule as proposed and permanently retain the records at issue. At a minimum, NARA should provide additional detail on the scheduled records and conduct another round of public comment before making a final approval decision.

In addition to the reasons set forth below, the subject records are likely to reflect CBP interactions with other government agencies, and therefore may include law enforcement, intelligence, and diplomatic information from outside of CBP.

It is unclear whether the proposed schedule pertains to classified records or information. If so, the presence of classified material would argue in favor of a longer retention schedule, considering the slow pace of declassification.

#### A. CBP's CRCL Case Files

The proposed schedule states CRCL Case Files are "developed to track and monitor complaints that are or will be investigated by DHS Civil Rights and Civil Liberties regarding alleged violations of civil rights and civil liberties, and to track and monitor Requests for Information associated with complaints." [25] The schedule would require destruction of these records four years after the case is closed.

NARA's description of these records is insufficient to permit meaningful public comment. The proposed schedule provides only a terse, two-sentence description. NARA's Appraisal Memorandum states only that the records at issue are "records tracking complaints involving CBP that are being investigated by [CRCL]," including "tracking of requests for information that arise during investigation of complaints," which are "maintained by [the Office of Professional Responsibility's] Joint Intake Center."

NARA's "appraisal justification" includes no substantive discussion of the appraisal considerations outlined above. It instead dismisses the records' historical value and future research potential in a conclusory manner, proclaiming without analysis that the records do not have "value beyond their functional use for tracking complaints and ensuring fulfillment of obligations to furnish information for CRCL regarding complaints" and "contain insufficient historical value to warrant preservation in the National Archives once the busines needs of the agency have been met."

The Appraisal Memorandum also appears to conclude that CBP's retention of the files would be duplicative of CRCL's own case files, but insufficiently explains the basis for that conclusion. Specifically, the appraisal justification implies that because CRCL is conducting the investigation and the CBP records are merely tracking the complaints and CRCL requests for information, maintaining CRCL records related to the same investigation for a longer period of time (though, not permanently) should suffice. But since the records at issue are developed in response to future or ongoing investigations by CRCL, it is presumably not the case that records maintained by CRCL are assured to be fully duplicative of the CBP documents slated to be

destroyed. There is no guarantee that CBP turned over all documents to CRCL related to their investigations, leaving open that possibility that important additional details are only contained in CBP records. At a minimum, NARA should provide a more detailed explanation of its conclusion that retention of the CBP records would be duplicative of CRCL's own case files. [26]

In addition, NARA's appraisal of the CBP records' research value was based partly on CRCL's own record-retention decisions, including CRCL's decisions whether to retain investigative files documenting "policy, procedural, or operational change[s]." This assumption is flawed.

CRCL has historically failed to establish a consistent and effective oversight role over immigration enforcement agencies at DHS. CRCL staff have repeatedly raised alarm at the office's inability or unwillingness to investigate cases of abuse. In 2019, a former CRCL staff attorney and adviser, Ellen Gallagher, said: "It seems to mislead the public, to invite complaints involving specific information about the individual or the family and the alleged violation, if Civil Rights and Civil Liberties had no intention of specifically investigating or resolving those individual complaints." [27] More recently, CRCL staffers publicly expressed concerns that they were being wholly sidelined by CBP. [28]

Documentation of CBP abuses relies largely on complaints initiated by victims and civil society. CBP does not have a unified system through which the agency receives its complaints. Instead, individuals must attempt to access a confusing and convoluted process for submitting, managing, and tracking complaints. Complaints regarding criminal and non-criminal misconduct by CBP employees or contractors can be submitted directly to the DHS-OIG, to the Joint Intake Center (JIC), to CBP's Office of Professional Responsibility (OPR), and/or to CRCL. [29] Reports show that CBP fails to timely respond to the oversight agency's requests for additional information about specific complaints. [30] CBP also has found complaints unsubstantiated based on records where the agency's record-keeping was clearly inadequate. [31]

CBP records shedding light on how CRCL-led investigations are conducted should be retained permanently, because they have high long-term value to legislators, advocates, researchers, historians, and others. The records will provide critical insight to anyone seeking to evaluate internal CBP accountability; investigative details regarding the types of civil rights and civil liberties complaints that plagued the young agency; and internal CBP action or inaction regarding these complaints. At the very least, NARA should provide a more detailed description of the CBP records to enable meaningful public comment.

#### **B.** Records of CBP Misconduct

The proposed CBP schedule describes "Misconduct Files" as "records pertaining to administrative and criminal investigations conducted on U.S. Customs and Border Protection employees, contractors, and those in CBP custody." DAA-0568-2018-0001-0002. They involve all investigations of misconduct by CBP employees and contractors that are referred to and investigated by OPR, including "cases of alleged corruption, mismanagement, off-duty misconduct, and misuse of government-issued weapons." The records involve investigations of the most high-level agency officials—members of the Senior Executive Service (SES) and GS15

employees—by the Special Investigations Unit (SIU) and include documents such as "the closing report on an investigation, sworn witness statements and transcripts of interviews." CBP proposes destroying these files 25 years after "close of [the] case or receipt of notification as applicable."

NARA's Appraisal Memorandum dismisses these records as lacking long-term historical value because the "vast majority of investigations are administrative," and "significant cases" or those "receiving national media attention or congressional committee interest" are separately investigated by the DHS-OIG. Dismissing the files as merely "administrative" and using the DHS-OIG's investigative decisions as a litmus test for gauging the significance of CBP misconduct investigations demonstrates a fundamental misunderstanding of the immigration oversight system.

CBP abuses along the United States-Mexico border are commonplace: over ten percent of undocumented migrants experience physical abuse while in CBP custody. [32] With officials apprehending over 400,000 people each year, that amounts to tens of thousands of individuals subject to physical abuse annually. [33] In addition to a high number of incidents involving physical force, officials routinely deny detained children medical care; [34] lose, destroy or steal detainees' personal property; [35] and withhold food. [36] Agents also participate in pervasive verbal abuse of those in custody. [37]

A FOIA release of 2,178 complaints filed against CBP alleged a wide range of abuses: an agent ran over an individual with an all-terrain vehicle; an agent placed a Taser in a U.S. citizen's mouth; [38] an agent struck a person on the back of the head with a shotgun; an agent beat, kicked, and made a person eat dirt while he was apprehended; an agent failed to provide food, milk, diapers, and medical care to detained mothers, children, and unaccompanied children; an agent made a young girl take her pants off then looked down her underwear; two agents raped a person; and an agent solicited sexual favors from people in exchange for entry into the U.S. [39] That an investigation of this type of abuse might be labeled "administrative" or that the DHSOIG chooses not to investigate in no way supports a conclusion that such records lack long-term research or historical value.

In addition, CBP has proven itself to be an untrustworthy arbiter of misconduct investigations, reinforcing the need for external scrutiny. A report on the CBP complaint and discipline system released in November 2015 by an independent consulting agency expressed concern about the quality of investigations into employee misconduct. The report noted lengthy case processing delays even for less serious complaints, concerns about rote questioning, and failure to follow up with answers from an interviewee. [40]

In addition to flawed investigations, CBP has failed to take action against officers or agents for even serious complaints of abuse. Information released by CBP to the Council through a FOIA request showed that of complaints filed against Border Patrol agents between January 2012 and October 2015 in which a formal decision was made, 96 percent resulted in no action against the agent. [41] The official designation "No Action Taken" was given in hundreds of complaints of appalling misconduct and abuse, including acts such as severe physical abuse, threats of death

and rape, neglect of detainees in need of medical attention, sexual abuse, and coercion into signing English-language paperwork. [42]

Patterns of abuse within the agency are longstanding and widespread. CBP's failure to provide adequate access to complaint procedures, to investigate alleged misconduct, and to consistently and satisfactorily discipline officials has fostered a culture of unchecked impunity. A summary of agency activities derived from these investigative records in an annual report will not suffice. The long-term research value of the CBP Misconduct Files cannot be overstated. They provide the only firsthand detailed documentation of the agency's action and, in many cases, failure to fully investigate a range of abusive behavior. The records should be retained permanently.

## C. Prison Rape Elimination Act Allegation Tracking Records and Reports

The Prison Rape Elimination Act (PREA) allegation tracking records scheduled for destruction include "sexual abuse incident review reports and incident-based sexual abuse data available to the Prevention of Sexual Assault (PSA) Coordinator (or subsequent position), including the number of reported allegations determined to be substantiated, unsubstantiated, or unfounded, or for which investigation is ongoing." For the "substantiated" incidents, additional details are included in the records, including date, time, location and nature of the incident; the demographic background of the victim and perpetrator, including citizenship, age and gender; the reporting timeline for the incident; injuries sustained by the victim; actions taken by the agency and any sanctions imposed. DAA-0568-2018-0001-0003.

In its appraisal justification for these records, NARA states simply that similar records have been approved as temporary by U.S. Immigration and Customs Enforcement (ICE) and the records are captured in the PREA Annual Report. But, as with the CRCL Case Files discussed above, NARA has not sufficiently described these records to enable meaningful public comment. It is not clear, for example, whether all the information captured in the tracking data is also captured in the CBP PREA Annual Reports. NARA should clearly state if the tracking records are fully duplicated in the annual report or if unique details in the tracking records that would provide important context to the PREA investigations would be destroyed under the records schedule. Absent such clarification and further public comment, these records should be retained.

## D. Long-Term Research and Historical Needs Require Permanent Retention

In addition to the interests outlined above, historians in particular have a compelling interest in NARA permanently retaining the CBP records, especially those historians seeking to study CBP's origins and culture. Because the records at issue cover the agency's nascent period—from its creation in 2003 as part of a major restructuring of U.S. immigration agencies, through its years on the forefront in implementing U.S. immigration policy—their long-term historical value is particularly high. And given recent calls for further restructuring of U.S. immigration agencies, the need for permanent retention is all the more pressing. [43]

NARA's appraisal of the records is inadequate for two major reasons.

First, the records appraisal does not, as is required by the NARA appraisal policy previously discussed, take account of the records' uniqueness and comprehensiveness.

Many CRCL investigations of complaints do not lead to policy changes since CRCL lacks significant enforcement power, [44] and DHS-OIG does not adequately investigate most significant officer misconduct. [45] If only files that result in policy change and significant DHS-OIG inquiries are retained permanently at the National Archives, historians will not have access to historically significant material relating to discrimination and mistreatment (including surveillance, harassment, and coercion; physical, sexual, and verbal abuse; withholding of food and medical care; and stealing and destruction of property) by CBP officers that led to CRCL or internal investigation but went no further. [46]

Many historians of immigration are interested in understanding the qualitative experiences of individual immigrants in their interactions with CBP agents or while in CBP custody. All primary source material related to CRCL complaints needs to be preserved because, as the aforementioned Ellen Gallagher observed, "the approach within CRCL was essentially not to address the specifics of individual cases." [47] The records schedule notes that the misconduct records slated for destruction include "sworn witness statements and transcripts of interviews" and that the PREA records slated for destruction include "sexual abuse incident review reports." The rich material in these files will not be captured in statistics in PREA and OPR annual reports. The latter, especially, are functional updates geared towards "highlighting examples of the breadth and depth of work OPR does" rather than the numerous complaints that lead to no action taken.

Further, historians must be able to examine complaints and their full handling by the agency in order to adequately draw conclusions about the agency's oversight functions. The admitted reality that DHS-OIG only takes up a fraction of complaints weighs heavily in favor of permanent retention. A historical examination of all misconduct files compared to those taken up for investigation by the Inspector General would be a highly informative approach to review CBP accountability across its short lifespan under DHS. Full archival retention of such records is vital to any deep retrospective examination of the effectiveness of agency accountability mechanisms. Archival retention is critical as well because historians do not customarily use FOIA to gain access to documents held by agencies and because historians do research into agency activities decades after they occur.

Second, NARA's analysis also fails to properly evaluate the CBP records' "future research potential" by "consider[ing] the kinds and extent of current research use" of both the CBP records themselves and historical predecessors of the CBP records from the pre-DHS era. [48] Indeed the appraisal of the CBP records does not take into account, as required by NARA's appraisal policy, their relationship to records already appraised as permanent and subject to high reference use at the National Archives.

Contemporary research has focused on behavior of CBP personnel, including abuse of power and a culture of impunity. [49] This research interest chronologically extends the growing body of scholarship on the behavior of Border Patrol and immigration agents from the pre-DHS era. This pre-DHS era scholarship on misconduct (including on topics covered in the CBP records at issue, such as alleged "corruption," "misuse of government-issued weapons," and "sexual assault and abuse of detained immigrants") does not, for the most part, rely on U.S. Customs Service

Misconduct Files that were previously approved as temporary, as the Appraisal Memorandum notes. This pre-DHS era scholarship instead relies upon files of the Immigration and Naturalization Service (INS) stored in NARA's permanent collections.

For example, Kelly Lytle Hernandez, author of Migra!: A History of the U.S. Border Patrol (University of California Press, 2010), made ample use of INS internal investigation and complaint files for the period 1924-1956 in order to understand the changing use of discriminatory violence by the Border Patrol. [50] Over the past decade, scholars have continued to use these INS files to analyze how the Border Patrol handled inspections, investigations, operations, voluntary departures, and deportations. [51] Other historians have relied on INS case files available at the National Archives to examine misuse of force, sexual misconduct, and participation in smuggling by border and immigration agents. [52] It is only within the past five years that INS files spanning the period from the late 1950s through the early 1970s have been screened for research at the National Archives; newly available files cover such topics as agent "graft and bribery," "internal investigations," and complaints of misconduct at Border Patrol stations. [53] These records are of interest to recent and current graduate students investigating INS and border patrol handling of asylum seekers, child migrants, and detention conditions during the third quarter of the twentieth century. [54]

This scholarship shows that historians and researchers are making use of permanently archived historical predecessors of the records at issue here. NARA should consider this use in assessing the future research potential of the CBP internal investigations files. If these records are not designated permanent, it will be impossible to pursue scholarship on precisely those topics gaining increasing attention by historians of immigration: the interaction of immigrants with officials and the ways local agent activity shape immigration policy and law. [55] Destroying the CBP records would thus violate NARA's appraisal policy directing the retention of records documenting "significant policy formulation" and the "effects of Federal actions on individuals." If the records are not retained, it will also be impossible for historians of border enforcement to advance their research into the DHS era. [56] These records constitute the primary source of information regarding the issue of CBP misconduct. Without them, an entire chapter of CBP history would be erased from the public record. The records should be retained permanently.

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We urge the National Archives and Records Administration to reject the proposed records schedule and permanently retain all documents relevant to CBP's internal accountability. The destruction of the relevant documents on this timeline does not account for deep failures of accountability mechanisms at CBP, a history of impunity for even the most egregious abuses at the agency, or the need to review a young agency's records. As described above, many of the records in this schedule have significant legal, research, and historical value. They cut to the core concern plaguing the nation's largest law enforcement agency—impunity for abuse. Based on these considerations, the records warrant continued preservation.

Thank you for your attention to our comments.

Respectfully submitted,

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